

Attachment 5 – Delegated plan making reporting template

Reporting template for delegated LEP amendments

Notes:

- Planning proposal number will be provided by the department following receipt of the planning proposal
- The department will fill in the details of Tables 1 and 3
- RPA is to fill in details for Table 2
- If the planning proposal is exhibited more than once, the RPA should add additional rows to **Table 2** to include this information
- The RPA must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the department's publicly accessible LEP Tracking System is kept up to date
- A copy of this completed report must be provided to the department with the RPA's request to have the LEP notified

Table 1 – To be completed by the department

Stage	Date/Details
Planning Proposal Number	PP_2014_CABON_001_00
Date Sent to Department under s56	16 May 2014
Date considered at LEP Review Panel	25 June 2014
Gateway determination date	25 June 2014

Table 2 – To be completed by the RPA

Stage	Date/Details	Notified Reg Off
Dates draft LEP exhibited	4/7/14-1/8/14	
Date of public hearing (if held)	28/8/14	
Date sent to PCO seeking Opinion	23/9/14	
Date Opinion received	2/10/14	
Date Council Resolved to Adopt LEP	16/9/14	
Date LEP made by GM (or other) under delegation	7/10/14	
Date sent to DP&I requesting notification	13/10/14	

Table 3 – To be completed by the department

Stage	Date/Details
Notification Date and details	

Additional relevant information: